DEPARTMENT OF EXAMINATIONS, SRI LANKA
General Certificate of Education (Ordinary Level) Examination
December 2018

Applications are called from 24.04.2018 to 15.05.2018 from all the schools and private candidates who intend to sit the above examination. The Specimen Application Form given here is only for the private candidates. Every private candidate should read and understand this notice completely and fill in the Application Form. **A special consideration should be given to write the accurate number when mentioning the town number and subject numbers in the Application.**

02.   **Application Forms for school candidates:**

        The relevant application forms have been sent to be received by 24.04.2018 to the government schools and approved pirivenas in which the students have sat the G.C.E. (O/L) Examination earlier.

        If any school has not received the applications by now such schools should inform the School Examinations Organization Branch of this Department immediately.

> **Only those who have left school can apply as private candidates. Applying for this examination as a private candidate while still being in school is illegal. If such an instance is revealed, it will result in being debarred from sitting examinations.**

03.   **Private Candidates:**

        Any person not attending any state school, non fee-levying approved school or recognized Pirivena may sit as a private candidate. Applications for this examination will be received from private candidates only up to15th May 2018.

04.   For the examination, **private candidates should select the town closest to their permanent residence from the list of towns given. (Towns are given under each District) Because of not selecting so, if another Examination Centre is received, not only that Centre but the Town selected by you too, are not amended later under any circumstances.**

05.   Application Forms should be prepared by candidates themselves in accordance with the Specimen Application Form appearing in this notice.

06.   The Application Form should be 28cm x 21cm in size and No. 01-12 should appear on the first page while the No. 13-14 should appear on the reverse. The application form sent by you should be in accordance with the specimen application form.

07.   Completed Applications should be sent by registered post to the **"Commissioner General of Examinations, School Examinations Organization Branch, P.O. Box 1503, Colombo"**. On the top left-hand corner of the envelope, please write legibly, **"GCE (O/L) - December 2018** and also the **" Town No. ………………………."**.

08.   One Candidate should submit only **one Application. If any candidate sends more than one application his candidature will be cancelled / results even though released, will be annulled. They also can be subjected to a long term suspension from the examinations.** Furthermore one envelope should contain only one application. Applications should be completed correctly and clearly in one's own handwriting and for that matter given instructions should be followed thoroughly.

09.   When using **application forms** prepared and **printed** by outsiders, the **subject numbers, town numbers and all the other details should be in compliance** with those given in this notice. The Department will hold no responsibility for any mis-prints in respect of the structure of the application form, subject lists, town numbers and incorrect printed details etc. It is the responsibility of candidates to prepare their applications in compliance with the specimen given in this notification which is the official notification of the Department of Examinations and with the help of the details given in this notice.

10. **Proof of Identity at the Examination:**

   Candidates should prove their identity at the examination centre each time they appear for a paper. They should provide **one** of the following documents of identification to prove their identity.

   (a) National Identity Card issued by the Department of Registration of Persons
   (b) A Valid Passport.

11. **Examination Fee:**

   All private candidates must pay the prescribed fee, in accordance with the number of subjects they wish to appear for.

   The prescribed fee has to be paid to a post office / sub post office and the receipt obtained has to be pasted in the relevant cage in the application. (It is advisable to keep a photocopy of the receipt and the receipt of registration of the application form with the candidate) Money orders are not accepted.

   Please Note :

   (a) Examination Fee paid for this examination will not be refunded in full or partially or transferred as fees for any other Examination.

   (b) **After submitting the applications, the examination centre, the medium of language and subjects applied are not changed under any circumstances. Hence, special attention will have to be paid when completing the application form.**

   (c) **Applications for which examination fees have been paid to post offices after the closing date and applications received after the closing date will be rejected.**

   (d) The applicants who apply for the following Subjects in Category II should appear for a practical test. **Final results will be released only for the candidates who appear for both written and practical examinations.**

   (40) Music (Oriental)
   (41) Music (Western)
   (42) Music (Carnatic)
   (44) Dancing (Oriental)
   (45) Dancing (Bharatha)
   (50) Drama and Theatre (Sinhala)
   (51) Drama and Theatre (Tamil)
   (52) Drama and Theatre (English)

   B.Sanath Pujitha
   Commissioner of Examinations.

6/4/2018/1
School Examinations Organization & Results Branch,
Department of Examinations, Sri Lanka,
P. O. Box 1503,
Colombo.
24th April 2018

<u>Specimen Application Form</u>

<u>GENERAL CERTIFICATE OF EDUCATION (ORDINARY LEVEL) EXAMINATION DECEMBER 2018</u>

(Please see the instructions)   (FOR OFFICE USE ONLY)

01. The District, Town and Town Number selected :
District:……………………… Town: …………………………   Town Number:

(Private candidates should select the town closest to their permanent residence from the list of towns given)

02. Full name of the applicant: (Write your full name in Block Letters as **it appears in the birth certificate**. Name changes will not be done later).

I. In English (in Block Letters):

…………………………………………………………………………………………………..

…………………………………………………………………………………………………..

II. In Sinhala/Tamil: …………………………………………………………………………

…………………………………………………………………………………………………..

03. Address : (In Block Letters)

………………………………………………………...……..………

………………………………………………………………………………………….............…

04. Sex: Male **0**   Female **1**

05. Date of Birth :   Year [   ][   ][   ]   Month [   ][   ]   Date [   ][   ]

06. National Identity Card No.: [   ][   ][   ][   ][   ][   ][   ][   ][   ][   ]

07. Telephone No: [   ][   ][   ][   ][   ][   ][   ][   ][   ]

08. Medium of Language: Sinhala **2** Tamil **3** English **4** Bilingual **5**
5

09. Examination Fee paid:
in Figures Rs. ………………………   in words Rs. …………………….......................................………………
(I) Receipt No. ……………………..   (II) Date ……………….......................................……………
(III) Post Office/Sub Post-Office to which the fee was paid : …………......................................………

10. Total number of subjects applied: [   ]

11. Subjects and Subject Numbers:
Only the candidates those who appear in two mediums, state **the medium** in which they appear for each subject **in the relevant cage.**

Subjects Applied	Medium	Subject No.		Medium	Subject No.
01. ……………………			SUBJECT IN CATEGORY I		
02. ……………………			07. ………………………		
03. ……………………			SUBJECT IN CATEGORY II		
04. ……………………			08. ………………………		
05. ……………………			SUBJECT IN CATEGORY III		
06. ………………….			09. ………………………		

12. Declaration by the Candidate: -
I hereby declare that the particulars furnished by me in this application are true and correct and that I agree to abide by the examination regulations and the rules applicable to candidates and any decision taken by the Commissioner General of Examinations regarding this Examination.
Date:………....……

....
Signature of Candidate

13. Paste in this box, the original receipt received for payment of the .... examination fee. Keep a photocopy of the receipt with you. The applications in which **original receipt has not been pasted are rejected.**

No of Subjects	1	2	3	4	5	6 to 9
Fee	Rs. 100/-	Rs. 150/-	Rs. 200/-	Rs.250/-	Rs. 300/-	Rs. 350/-

Receipt obtained from the P.O./ Sub P.O. for the payment of Examination Fee should be pasted here firmly. Candidates are advised **to keep a photocopy of the receipt or note down the receipt number, date and the name of the post office.**

14. **Attestation of signature:**
Candidate should place his/her signature in the presence of the attester. The attester should personally enter the Identity Card number and the Date of Birth as it appears in the Birth Certificate of the candidate in the application.

(a) The applicant ……………………………………………………………………………....
who forwards this application is known to me personally.

(b) Signature of the Applicant···

(c) Address of the Applicant: ···

(d) I certify that his/her date of birth is ………………..………., according to his / her Birth Certificate and ₜhe number of the Birth Certificate is ……………………………and his / her National Identity Card Number is …………………………………………·and that he/she placed his/her signature in my presence.

Signature of the attesting Grama Niladhari: ………………………………………………………………

Name of the attesting Grama Niladhari: ………………………………………………………………

Grama Niladhari Division and No. :……………………………………………………………………..

(Official Rubber Seal)

Address: ………………………………………………………………………………………………

Date: ……………………………………

INSTRUCTIONS TO FILL THE APPLICATION FORM

01. Select from **the list of towns** nominated for Examination Centres, the town closest to your place of permanent residence and indicate the selected **district, town and the number of the town** in this cage clearly.

02. (Write your full name **with the surname in Block Letters and in Sinhala or Tamil as it appears in the birth certificate. Requests for name changes made after the examination will be rejected.**)
    E.g. I. MALAGE CHAMARA JAYASINGHE
    II. ud,f.a pdur chisxy / khyNf rhku [arpq;f

03. Write your Address. (in Block Letters)
    E.g. I. NO 10, SAMAGI MAWATHA, GALKULAMA, ANURADHAPURA.

04. Mark a cross in the relevant cage.
    E.g. If you are a female,   Male [0]   Female [☒]

05. Write your date of birth in the relevant cages.

06. Write the number of your National Identity Card.
    (**Do not write** your Postal Identity Card number or the Passport number)

07. Write **your telephone number** here to contact you in case of any shortcoming in your application form.

08. Mark a cross in the relevant cage

    E.g. If you appear in   Sinhala [2] Tamil [3] English [☒] Bilingual [5]
    English Medium,

    In two mediums,   Sinhala [2] Tamil [3] English [4] Bilingual [☒]

09. Examination Fee

    I   Pay the prescribed examination fee to a Post Office / Sub Post-Office and obtain a receipt for it and enter the relevant particulars in the application (Keep a photocopy of the receipt with you).

    II   Rs.100/= (One Hundred) for one subject, Rs.150/= (One hundred & fifty) for two subjects, Rs.200/= (Two hundred) for three subjects, Rs.250/= (Two hundred & Fifty) for four subjects, Rs.300/= (Three hundred) for five subjects, Rs.350/= (Three Hundred & Fifty) for six to nine subjects.

10. Indicate the total number of subjects for which you wish to appear.

    E.g. If you appear for 09 subjects ,   [09]

11. According to the subject list at the end, enter the **subjects, subject numbers** and the **medium** correctly. **The subjects which are mentioned in the application form are not allowed to be changed later.**
    (Sinhala medium ‒ 2, Tamil medium ‒ 3, English medium - 4)

> **Very Important:**
> **Only the candidates who appear in two mediums should state the medium in which they appear for each subject in the relevant cage. If the candidate appears for all subjects in one medium, there is no need to complete these cages of medium of language.**

Selection of Subjects:

(a) An applicant can select 09 subjects from the following list of subjects within the limits indicated below.

Subject No.	Subject
(11) to (16)	Religion
(21) /(22)	Language and Literature (21) Sinhala / (22) Tamil
(31)	English Language
(32)	Mathematics
(33)	History
(34)	Science
(60) to (75)	Category I subjects
(40) to (52)	Category II subjects
(80) to (94)	Category III subjects

Only one subject from each category should be selected A candidate who appears for subject (21) Sinhala Language and Literature cannot apply for the subject (64) Second Language (Sinhala). A candidate who appears for subject (22) Tamil Language and Literature cannot apply for the subject (65) Second Language (Tamil).

12. Your Birth Certificate and the National Identity Card should be shown to the person who attests your signature. If you have not obtained the National Identity Card at the time of applying, state about it in the application.

13. Please paste securely the receipt obtained from a Post Office / Sub Post Office for the payment of Examination Fee .

14. **Attestation of signature**
The application has to be attested only by the Grama Niladhari of the area of your residence and the rubber stamp should contain the Name of the Grama Niladhari, Grama Niladhari Division and its Number.

15. **Visually impaired candidates /Brail medium candidates/Candidates with special needs**
The words**" A Visually impaired Candidate / A Brail medium candidate / A candidate with special needs "** should be written in **red** on the top left-hand corner of the application forwarded on behalf of a Visually impaired candidate / Brail medium candidate or a candidate with special Needs.

LIST OF SUBJECTS

❖ **Religion**
   (11) Buddhism
   (12) Saivanery
   (14) Catholicism
   (15) Christianity
   (16) Islam

❖ **Language & Literature**
   (21) Sinhala Language & Literature
   (22) Tamil Language & Literature

❖ (31) **English Language**
❖ (32) **Mathematics**
❖ (33) **History**
❖ (34) **Science**

❖ **Subjects - Category I**
   (60) Business & Accounting Studies
   (61) Geography
   (62) Civic Education
   (63) Entrepreneurship Studies
• (64) Second Language (Sinhala)
■ 65) Second Language (Tamil)
   (66) Pali
   (67) Sanskrit
   (68) French
   (69) German
   (70) Hindi
   (71) Japanese
   (72) Arabic
   (73) Korean
   (74) Chinese
   (75) Russian

❖ **Subjects - Category II**
   (40) Music (Oriental)
   (41) Music (Western)
   (42) Music (Carnatic)
   (43) Arts
   (44) Dancing (Oriental)
   (45) Dancing (Bharatha)
   (46) Appreciation of English Literary Texts
   (47) Appreciation of Sinhala Literary Texts
   (48) Appreciation of Tamil Literary Texts
   (49) Appreciation of Arabic Literary Texts
   (50) Drama & Theatre (Sinhala)
   (51) Drama & Theatre (Tamil)
   (52) Drama & Theatre (English)

❖ **Subjects - Category III**
   (80) Information & Communication Technology
   (81) Agriculture & Food Technology
   (82) Aquatic Bioresources Technology
   (84) Arts & Crafts
   (85) Home Economics
   (86) Health & Physical Education

   (87) Communication & Media Studies
   (88)   Design & Construction Technology
   (89)   Design & Mechanical Technology
   (90)   Design, Electrical & Electronic Technology
   (92) Electronic Writing & Shorthand (Sinhala)
   (93)   Electronic Writing & Shorthand (Tamil)
   (94)   Electronic Writing & Shorthand (English)

• Second Language for the Candidates whose first Language is Tamil

■ Second Language for the candidates whose first language is Sinhala